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Department of Primary Industries and Regional Development

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Who We Are

The Boyup Brook Community Resource Centre (BBCRC) is a not for profit, community managed organisation servicing the rural community of Boyup Brook since 2005. In May 2023, the BBCRC celebrated its 28th birthday.

The Boyup Brook CRC is part of a network of over 100 Community Resource Centres located in small rural communities in Western Australia.

The Boyup Brook CRC aims to provide quality and professional services that continually build on existing programs and partnerships to increase the capacity of the CRC, to remain proactive in meeting the needs of the Boyup Brook community and catering for many different target markets.

We are continually searching for alternative services and programs to provide to the community to grow the organisation and provide financial stability. At the beginning of 2022, the BBCRC commenced the delivery of the library service on behalf of the Shire of Boyup Brook under a service agreement, which has been a welcome addition to the organisation and well supported by the community.

Boyup Brook is situated on the Blackwood Goorbilyup River, in the heart of the South West of WA and consists of a town of some 700 people with a total of approximately 1,800 residing in the Shire, with a median age of 47 and almost a 50:50 split of females to males.



Boyup Brook Community Resource Centre frontage



Our Vision



Our Mission



To create a connected, supported and inclusive community

Connecting and supporting our community with information and services



Our Objectives

- a) To provide access to services in response to community need
- b) To provide access to information that assists the community
- c) To provide opportunity for access and training using technology and other media for education, communication, employment, business and cultural development;
- d) To develop partnerships and business opportunities relevant to the needs of the community;
- e) To provide access to economic development and employment opportunities;
- f) To provide access to social development opportunities which enhance community connectedness
- g) To provide opportunities for members of the community to be involved in the management of a resource for the community and to ensure the association is effective and remains community owned and managed;
- h) Work with stakeholders, other Community Resource Centres and all tiers of government to increase the profile of the WA Community Resource Network

Our Team

Management Committee

The Boyup Brook CRC is a community owned and managed not-for-profit, incorporated organisation.

The Management Committee is made up of elected members. Their role is to represent the CRC in the community and also present the needs and views of the community, provide a forum for new initiatives and to oversee the strategic direction of the CRC into the future.

2022-23 Committee

- Chairperson: Hayley Graham
- Vice-Chairperson: Amy Dyer
- Secretary: Lizz Rear
- Treasurer: Helen O'Connell
- General Committee: Dan Sayer, Darren King, Helen Rice, Helen Walker



Boyup Brook Community Resource Centre Management Committee 2022-23

<u>Staff</u>

In the period of 2022-23, the Boyup Brook CRC has increased its staff to seven local community members. We employed Jess Mackie as a new trainee at the end of January 2023, with Lyn Jennings completing a Certificate III Library and Information Services in March. We also engaged a casual cleaner.

Jodi Nield

Centre Manager

Projects Officer

Jodi has been working at the CRC since 2007 and in the role of Centre Manager since 2011.

Jodi also runs the CRC's Seniors exercise and wellness programs.



Sharon Lampard

Sharon joined the CRC in 2019 and coordinates various events and projects, including the War on Waste, IT support, The Boyup Gazette and other activities.

Anna Raven



Customer Support Officer

Anna joined the team in June 2022 and supports customers with a variety of tasks. She also assists with project administration and delivery of the Better Beginnings program.



Jayson Mallett

General Assistant

Jayson works one day per week at the CRC, commencing in February. He undertakes various administration, library and project activities.



Jenny Elst

Finance Officer

Jenny is our Finance Officer and has been part of the CRC team since 2018.

Lyn Jennings

Trainee Library Officer

Lyn completed a Certificate III Library and Information Services traineeship in February 2022 and has played a key role in the library operations.

Jess Mackie

Trainee Library Officer

Jess commenced a Certificate III Library and Information Services traineeship in February 2023 and has played a key role in the library operations.

Brooke Nield

Casual Cleaner

Brooke was engaged as a casual cleaner in December 2022.

"Thank you to all the staff at the CRC. I really appreciate your kindness and expertise." CRC member

What We Do



Access to government services

- Access and Sharing of Government Information, Brochures and Websites
- Services Australia Access Point
- Videoconferencing
- TransWA ticketing agent



Economic and business development support

- Hot Office
- Referral Service
- Business Information Sessions
- Business Development and Training Sessions



Social development support

- Referral Service
- Community Information Sessions
- Community Development Workshops and Training Sessions
- Local Initiatives and Projects
- Association Support



Services and products

- General Community Information
- Community Library
- Computer and Internet Access
- Office and Administration Services
- The Boyup Gazette



Building community connections

- · Coordination of Events, Projects, Programs
- Attendance at Community Events
- Digital Presence through CRC Website, Social Media
- Partnerships with community organisations and other stakeholders

7902 Customers Year in Summary **GOVT & COMMUNITY** OTHER... GAZETTE **PRINTING &** INFORMATION 6% 2% PHOTOCOPYING 4% 8% OFFICE SERVICES **RECYCLING HUB** 3% 4% IT ASSISTANCE 2% WELLNESS CRC COURSES PROGRAM & EVENT 11% ATTENDANCE & ENQUIRIES 11% **INTERNET &** COMPUTER USE ROOM HIRE 2% 7% SERVICES AUSTRALIA 3% IIBRARY 37%

Usage Analysis

The Boyup Brook Community Resource Centre has again provided a variety of services to the community during 2022-23.

- With the removal of COVID-19 restrictions, events, activities and room bookings were all able to resume, with attendance figures very positive.
- There is a high demand for the weekly seniors exercise sessions (wellness program).
- A long term room booking by a community organisation has contributed to the increase in room hire statistics.
- The library has been extremely well utilised with general borrowing, browsing and attending the weekly early literacy program, Better Beginnings.
- General CRC office services such as computer and internet use, emailing, laminating, printing and photocopying continue to be required by the community.
- The recycling hub continues to be a popular way for community members to reduce their items going to landfill.
- The CRC is the place to go for Government and Community information and the distribution of Rapid Antigen Tests and masks for COVID-19 continued throughout the year.
- The 'other' category encompasses a range of areas which are sometimes difficult to capture under the specified headings, but also reflect the many other activities that the CRC performs.

Chairperson's Report

Year number three of my term as Chairperson is down, and it hasn't been any less than the last two. We have had a Management Committee that has worked together very well. I think we have started to truly utilise our strengths to guide not only each other, but also offer support when needed and to allow ideas to plant and grow. We have gained some new faces around the table, with Helen Walker and Helen Rice joining us, which has made for really productive conversation, and really easy for us to remember names!

Again being so busy, it isn't until now that I get to reflect on the amazing people who continue giving their time to our community, how lucky are we? Of course, we all could not do this without our Manager Jodi Nield who is an ongoing support, leader and organiser. Thank you for your enthusiasm and excitement when the committee proposes a new idea or challenges existing ideas.

We have managed again to jam pack the year and we have seen the growth of the library as it settles into its new place within the CRC.

We had Lyn complete her training and then we had Jess join us to commence hers. Jess has taken over the reception and library duties with her cando attitude and no fuss efficiency. We also continued with Jayson and Anna ensuring smooth sailing within the day-to-day operations. Anna also established the Better Beginnings program, drawing on her experience and qualifications to ensure a successful program and further showcasing the library. Jenny continues to efficiently administer the CRC's finances and Brooke joined the team as a casual cleaner. Sharon has had to steer the ship many times and has not missed a beat, while at times also dealing with a jam-packed Gazette. Thank you for your hard work and also taking on all the feedback in regards to the Gazette changes.

Below are some of the key activities that the CRC has conducted during 2022-23:

- What's Your Angle Photo Competition and Focus on Flora Art Exhibition at CRC
- Contracts DPIRD, Services Australia and commenced TransWA bookings
- Production of the Community Directory

 Business Training – Forklift, AusChem, Heavy Vehicle Pilot, Social Media workshop



- Business Christmas display competition
- IT support through Be Connected, Kahoot Quiz, Get Online Week, 1-on-1 IT sessions
- Gazette (organising, printing, taking on suggested changes, analysis of costs)
- Wellness Program Gentle Gym & SEA
- War on Waste (recycling hub, plastic free July, school visits, showerhead swap, adopt-a-spot clean up)
- Show Day community engagement
- Room Hire Blackwood Basin Group permanent arrangement, Get Specs, Blackwood Biosecurity, Women in Farming, exam supervision, other adhoc users.
- Access All Abilities forum for International Day of People with Disability.
- School holidays activities, as well as children's week activities.
- As well as many other workshops and information sessions – Feng Shui, Financial Services, Ballet screening, Bushfire, Scams, Needle Felting, Working with Children Checks, Knitting in Public Day.

This is not a small undertaking for a small team that also has been able to also assist anyone that walks through the door and therefore truly generates a Centre for the community.

And, if that doesn't sound busy enough, we also commenced the information sessions for the Community Care 'Staying in Place' Project with Mable and InCasa.

It is no surprise based on the above, that we have also seen growth in memberships, as well as library use, as well as the Gazette growing in page numbers every month. This further shows there is full support from our community. Thank you to all who have assisted and supported this financial year. It is great to be part of it all.

Hayley Graham

Centre Manager's Report

After a couple of COVID affected years, the year of 2022-23 has seen the CRC consolidate services and look to create new opportunities for our organisation and community.

The library service continued to be well supported, growing in membership and we've welcomed many new users to the CRC. Thanks to funding through the State Library of WA, we were able to further develop the space and establish a very successful Better Beginnings early literacy program, ably led by Anna Raven. Thursday mornings are a joy in the CRC with singing, dancing, stories and rhymes. Trainees, Lyn Jennings and Jess Mackie, certainly added significant value to the library and CRC in general.

The CRC continued its work in supporting seniors across a number of areas including digital literacy, information sessions, exercise classes, social club and linking to services. We also took advancing steps in the area of aged care support, with an exciting development in a community-based care model, using local people to provide support to local people. The year ahead looks promising in this space.

Disability support is another area that the CRC explored at a deeper level, with the hosting of 'Access All Abilities', a forum to enable local people living with disability to share their stories and experiences. Raising awareness of all abilities and inclusivity will continue to be a focus for the CRC going forward.

The local 'War on Waste' continues to be promoted by the CRC, encouraging sustainable practices in reusing, reducing and recycling and minimising waste going to landfill. The recycling hub has grown in the number of items it collects and the support from the community is reassuring.

Two of the larger community events that are coordinated by the CRC, the 'What's Your Angle?' Photography Competition held in October 2022 and the Art Awards in February 2023 (albeit in a different format due to the unavailability of the Town Hall). On both occasions, the CRC was transformed



into a colourful gallery and attracted many locals and visitors to view some amazing creative pieces. Congratulations to Projects Officer, Sharon Lampard for being the driving force behind these events.

Another project of note was the production of the Community Directory, with the Lions Club handing over the coordination of this important community resource. It took an enormous amount of work, but well done to the whole team for pulling this together.

The CRC continues to provide a range of activities to cater for different target markets, including business, community groups and the general public. This diversity and adaptability in services enables the CRC to ensure it meets the requirements and changing needs of all demographics.

Continuous improvement is crucial for the growth and development of our Centre, so we welcome feedback and ideas for new services, activities and events.

Our CRC is incredibly lucky to have such dedicated and passionate staff who give so much energy to their jobs. To Sharon, Jenny, Lyn, Anna, Jess, Jayson and Brooke – thank you! You are all awesome and I appreciate the support you provide to me, each other and our community.

We are also fortunate to have a Management Committee that is supportive of our existing services and projects, and that continues to bring new ideas and concepts to the table. Thank you to Hayley, Amy, Helen O, Lizz, Darren, Dan, Helen W and Helen R for your support, drive and vision which continue to guide the CRC into the future.

Jodí Níeld

2022-23 Achievements

Department of Primary Industries and Regional Development Contract

Government Services

State Government and Community Information Access Point



The CRC provides free access to computers for customers needing to access State Government websites to enable them to complete, or print out forms free of charge.

On a daily basis, staff are presented with enquiries about Government and local community information and services, and if we can't help them, we refer them on to someone who can.

Information is also provided to the community via the CRC's website, social media platforms and noticeboards.

The CRC continued to distribute Masks and Rapid Antigen Tests to the community in response to the COVID-19 pandemic, although the demand decreased during this period.

Videoconferencing



Being able to assist community members to connect remotely via videoconference has always been an important role for the CRC.

The CRC provided access to videoconferences for community group meetings, individual participants in online forums, information sessions, business training and medical appointments.

Videoconferencing is vital for CRC operations, with staff able to attend meetings, networking events and undertake training. Committee members also have the ability to attend meetings remotely.



Community group using videoconferencing facilities

Economic and Business Development Support

Hot Office Bookings



With accessible facilities, spacious rooms, modern technology and equipment, a professional booking service, catering options, break-out areas, and importantly, privacy, the CRC offers room hire to a range of health professionals, agencies, businesses and organisations.

This not only provides an income stream for the CRC, but also provides community members with access to many services that are not available anywhere else in town.

Get Specs Optometrist Blackwood Basin Group Women in Farming Shire of Boyup Brook Edith Cowan University Youth Focus South West NRMKeybrookAdvocacy WAEnable WABlackwood BiosecurityWACHS Child Health NurseAnglicareGP Down SouthBoyup Brook Garden ClubCurtin University

"Competent Solutions has had great support, with very enjoyable visits and highly successful courses..."

Jim Davidson, Owner, Competent Solutions

Referral Relationships

The CRC has a growing list of businesses and organisations who are able to provide support to any community members or local businesses wishing to start, develop and grow their business.

There are also connections to employment and training agencies to support people to upskill and develop confidence to find their place in the workforce.

Business Information Sessions, Workshops and Training

The CRC coordinated a number of training opportunities for local businesses.

- Heavy Vehicle Pilot Refresher
- Forklift Course

Mable workforce information sessions

Social Media for business

Auschem Course

• 1-on-1 information and support

The CRC also provided support to the Boyup Brook community for other employment, business and economic development opportunities:

- Resume support
- One on one business information and support
- Employment of trainees during the 2022-23 period, one completed Certificate III Library and Information Services and one engaged in the same certificate.



Forklift training

Social Development Support

Referral Relationships

The CRC is a place where people of all demographics seek assistance and support for a wide range of reasons. If we are unable to help, we have a list of agencies and organisations that we can refer people to for support whether it is parenting, financial, legal or health related.

The CRC has developed a resource which provides contact details for support agencies across a number of different fields, such as financial, mental health, aged care, youth, disability etc. This is updated regularly and is available on the CRC's website, with a hardcopy available at the CRC.

Community Information Sessions, Workshops and Training

The CRC provides a variety of workshops, information sessions and training opportunities that target different sectors of the community.

Many of these are courses are initiated by the members of the community who express an interest in learning a certain skill. The CRC acts on the request and if viable, organises the activity, often using skills of people that exist within the local community.



On occasions, there is also contact made with the CRC by individuals and agencies who would like to deliver activities in Boyup Brook.

Videoconferencing continues to be a useful medium to deliver training and workshops, proving cost effective for participants and delivery partners.

These social development activities are important in bringing like-minded community members together, creating a connection, learning new things and reducing the risk of isolation in our rural community.

It is through various partnerships between the CRC and other individuals and organisations that these sessions are so successful.

In 2022-23, the following events took place:

Information Sessions

- Services Australia Financial Information Service
- Anglicare Financial Counselling Service
- WACHS Aged Care Assessment Process
- Mable / InCasa Aged Care Support
- Consumer Protection
- Advocare
- Bushfire Preparedness

Workshops

- Feng Shui
- Felting



Felting workshop

Parent

Local Community Initiatives and Projects

To complement the social development and community engagement workshops, the CRC provides a range of events and programs throughout the year. We also appreciate ideas and feedback from community members to conduct different workshops and as part of our continuous improvement practices.

- Wellness Program the CRC continues to deliver activities with a focus on wellness for all ages. The following programs have all been delivered during 2022-23 with excellent outcomes.
 - <u>Seniors Exercise and Activity (SEA)</u>: providing weekly exercise sessions for community members aged over 55 with individual and group activities.
 - <u>Gentle Gym and Social Club:</u> weekly gentle gym sessions for Over 65s, followed by morning tea and social activities. Supported by the Boyup Brook Club through the use of their facility.



Gentle Gym and Social Club

 <u>Community Care 'Staying in Place':</u> Having been working for several years to improve aged care service delivery in Boyup Brook, the CRC was invited to meet with representatives from Mable, an online platform for support workers in the aged and disability care industries. From the initial meeting, the CRC has held a number of information sessions around a community based care model to improve the support available to older community members. A group visited Pingelly in March 2023 to attend a 'Staying in Place' showcase and discover how the model can provide so many benefits to a rural community.

• **Community History** – the CRC administers the Lost Boyup Brook Facebook page, which continues to attract new followers and is actively engaged with. Photographs, newspaper articles and other various items of interest are shared.

The library also provides access to local history through various books that have been produced about the district.

- Youth Support The CRC recognises the importance of engaging will all demographics in the community and provides a variety of different activities for children and youth.
 - <u>School Holiday Activities:</u> the CRC coordinates at least one morning of activities which attract enthusiastic participants aged from 6 to 12.
 - Make Art
 - Christmas Crafts
 - Lego Days
 - Movie Day
 - Drama Days
 - Baking and Games

"Angus really enjoyed the afternoon. Thanks so much"



School Holiday Lego Day

- <u>Children's Week:</u> held in October, the CRC received funding from Meerilinga to hold events during Children's week.
 - Sound Therapy
 - Pot painting and planting
- <u>Youth Forum</u>: the CRC participated in a community youth forum to promote services available to this demographic and to hear ideas for future support.
- <u>Better Beginnings</u>: as part of the library service, the CRC received a grant from the State Library of WA to establish a Better Beginnings early literacy program for 0-5 year olds, something that had not been available to our community in the past. With weekly sessions, it has been extremely popular and provides opportunities for young families to connect.



Sound Therapy Session



Better Beginnings Launch

"It is wonderful to have the Better Beginnings in our local community, both my kids (4 & 2) absolutely love it. Prior to this I was driving to the next nearest town (30mins drive) to bring them to a rhyme time program and it is great to finally see this in our local community. It is very well run and beautifully welcoming"

Local Parent

Closing the Gap – the CRC aims to reduce the gap between indigenous and nonindigenous cultures by providing information and awareness activities to the community. The CRC often receives enquiries from community members to find out about local history which requires ongoing investigation and consultation due to the small local indigenous population.

An Acknowledgement of Country features on each staff email signature and a verbal Acknowledgement is conducted at each Management Committee meeting and major event run by the CRC.

- <u>NAIDOC Week</u>: poster promotion via The Boyup Gazette, posters and social media platforms.
- <u>National Reconciliation Week</u>: poster promotion via The Boyup Gazette, posters and social media platforms.
- <u>Sale of books</u>: Books from the Noongar Language Centre available for sale.
- <u>Noongar Seasons</u>: Poster displayed in the CRC foyer window with information about the current Noongar season.



Social Media Post during NAIDOC week

War on Waste – the CRC's environmental and sustainability project continues go from strength to strength with more activities, events and education programs being added.

- <u>Recycling Hub</u>: provision of a centrally located drop-off point for the community to recycle eleven different items that cannot be recycled in yellow top recycling bins, including bread tags, coffee pods, plastic lids, haircare packaging, batteries, oral care products, mobile phones and writing implements.
- <u>Plastic Free July</u>: community members shared their tips for reducing their plastic consumption and prepared morning tea items using ingredients that were in plastic free packaging.

Staff also visited Boyup Brook District High School to encourage students to reduce the packaging in their lunchboxes and make baked goods at home.

- <u>Showerhead Swap</u>: The CRC supported the Waterwise campaign to lessen the amount of water wasted by inefficient showerheads.
- <u>Sustainable Snippets</u>: Regular promotion of waste reducing and sustainable living tips shared on the CRC's social media platforms.
- <u>Water Refill Station</u>: Providing the community with an outlet to refill water bottles, rather than purchase plastic water bottles. The station was also taken to community events to promote hydration through refilling and reusing.
- <u>Containers for Change</u>: In the front yard of the CRC, there are specific bins for community members to drop their eligible containers into. This assists in reducing litter, but also those containers being put into regular rubbish bins. It provides a small income to the CRC as donations are taken to the local refund point.



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Recycling Hub

OTHER EVENTS

Many community events were able to resume after the COVID-19 restrictions were lifted.

 Photography Exhibition – The 'What's Your Angle?' photography competition ran for a fifth year, with excellent support from sponsors, entrants and the general public. The official opening and presentation of awards was held as part of the Boyup Brook Tourism Association's Blooming Wild weekend.





Photography Exhibition

"Congrats to all the winners and thank you BBCRC for putting on the competition and to all the sponsors. So many wonderful pics."

Community Member

 Focus on Flora Art Exhibition – The CRC conducts an annual Art Exhibition in conjunction with the Country Music Festival in February. The usual venue, the Town Hall, was unavailable due to maintenance, so the event was adapted and held it on location at the CRC. The walls of the building were adorned with fabulous art, with a 'Focus on Flora'.

Engaged with the 'Focus on Flora' Art Exhibition



'Focus on Flora' Art Exhibition

- Knitting in Public Day To celebrate Knitting in Public Day, the CRC hosted a number of community members in the foyer who enjoyed working on their current projects and sharing their enjoyment for the craft.
- Night at the Ballet To showcase what e-resources are available through library members, the CRC hosted a screening of 'A Midsummer Night's Dream' ballet performance, which was enjoyed by all in attendance.
- Access All Abilities The CRC received funding through Developmental Disability WA to conduct a community forum for International Day of People with Disability. Local people living with disability were invited to share their stories and experiences. Facilitated by the CRC's Vice-Chairperson, an incomplete paraplegic, this event was well attended by community members, health stakeholders and Shire representatives and started a conversation around what living with disability looks like in our rural town.



Knitting in Public Day



Access All Abilities Forum

"A heartful thanks to the wonderful members of our community for an insight into your day to day challenges of life - something most of us take for granted. I look forward to being involved in the conversation about accessibility and inclusion for all community members."

Shire Councillor

• Digital Literacy

- <u>IT issues</u>: Staff often assist customers in troubleshooting technology problems such as smartphone connections, accessing mobile apps and various other issues.
- <u>Monthly quiz</u>: The CRC holds monthly online quizzes which are extremely popular for improving their general knowledge, digital literacy skills and gathering for a social occasion.
- <u>Be Connected</u>: group sessions and 1-on-1 support, providing those over 50 with digital skills and confidence to use technology
- <u>Get Online Week</u>: activities conducted to encourage people to use technology and become more confident and comfortable with the internet and their devices.



Be Connected Digital Literacy Session



"One hour well

spent. Thanks girls"

Get Online Week Activity

Participant in

Monthly Kahoot Quiz

- General Engagement and Support the CRC is seen by many as the place to go for assistance. It is a welcoming, inclusive and comfortable space for people to visit, ask questions, or just have a chat. General engagement and support of the community is a vital component of our operations.
 - <u>Upper Blackwood Agricultural Show</u>: the CRC had a promotional stall at the local Agricultural Show which provided a wonderful opportunity to engage with community members who may not necessarily come into the Centre. Events and services were promoted and a children's area was set up for Lego, books and games.



CRC Stall at the Local Agricultural Show

Local Organisation and Volunteer Support

The CRC supports a number of community organisations and their volunteers within Boyup Brook and surrounding areas, to assist them in serving their own members and follow good governance. Some of these support services were conducted on a 1-on-1 basis and include:

- Support in preparing and printing fixture books
- Support in marketing activities
- Support in writing grant applications, including providing letters of support
- Constitution queries and support
- Technical assistance for hosting a Stage Show

- Printing of certificates, fliers etc.
- Event management support and guidance
- Ticketing agent for community events
- Governance support and guidance
- Support for volunteer recruitment
- Meeting spaces

With the changes to Working With Children legislation, the CRC arranged for Club information sessions via videoconference to be promoted and attended.

From time to time, external club development workshops and information are also shared via social media, and in The Boyup Gazette.



Booklet production

Other Services and Products

Contracts

SERVICES AUSTRALIA

Apart from the service contract with the Department of Primary Industries and Regional Development, the Boyup Brook CRC has a contract in place with Services Australia as an Access Point.

Close to 200 people accessed the Services Australia Access Point during 2022-23 with many of these requiring support to set up and access the MyGov platform.

TRANSWA

In December 2022, the Boyup Brook CRC signed a contract with the Public Transport Authority of WA to provide the TransWA ticketing service, after the existing contract was not renewed. It was important for this service to still be available to the community as many of the people accessing it are not digitally literate. Payment for this service occurs on a commission basis.

SHIRE OF BOYUP BROOK

After commencing the delivery of the public library service in January 2022, it has grown into an extremely important part of the CRC's day to day activities. It has attracted new users to the CRC and grant funding has enabled the space to be transformed and new programs initiated, such as Better Beginnings, the Golden Feather Hunt, and Book Week celebrations.

Traineeships in Library and Information Services have been offered, with one successful completion and another underway.

Progress reports are presented to the Shire Councillors from time to time, with support and feedback from Council being very positive.





New library space at the CRC

Computer and Internet Access

Whilst a great majority of people now have access to technology, either at home, work or via a mobile device, there is still the need to have public computer and internet access available. Reliable internet connectivity remains an issue in Boyup Brook and the affordability of plans is also sometime restrictive, which is why a number of people continue to use the CRC for this purpose.

Office and Administration Services

The provision of printing and office services to the community contributes to around 11% of the annual revenue. A significant number of people, whilst being able access emails and forms on their own device, are requiring them to be printed, scanned or sent. The CRC also offers laminating, cutting, folding and binding, as well as secretarial services such as typing and desktop publishing, booklet and poster creation.

General Community Information

The CRC is often the first point of call for locals and visitors to access information about general queries, or what services are available. If staff are unable to help, we will do our best to refer them to others who may be able to.

A 'living' Service and Support Directory has been created in is available on the CRC's website and also via hardcopy from the CRC. This Directory lists local contacts for sporting and community groups, but also useful help numbers and contacts for a range of other assistance needs, such as financial, disability, emergency, mental health and aged care support.

On display, there are a range of brochures for State Government departments, service providers in the region and local businesses.

A long-term partnership with the Boyup Brook Tourism Association continues, with both organisations contributing to information packages from a box on the Visitors Centre door so tourists can access information, even when the Centre is closed.

The CRC took on a new community project in 2022-23 in creating a Community Directory, containing contact numbers of local residents, community groups and businesses. This was previously undertaken by the Lions Club, however with diminishing resources, they were unable to continue to produce this much-loved directory. The CRC worked with the Lions Club to recreate the document and utilised the expertise of staff to produce an attractive resource. It is also a live document, with any updates to details received amended and uploaded to the CRC's website.







The Boyup Gazette

The Boyup Gazette, the free, monthly newspaper produced by the CRC, continues to be part of the fabric of the Boyup Brook community. It is the source of local news and events and provides a key avenue for businesses to advertise. In 2022-23, the Gazette has continued to grow which indicates an increase in advertising and general news content. Each month community members eagerly await the arrival of the Gazette in their mailboxes.

Former residents, or interested stakeholders are able to pay an annual subscription fee to have the Gazette mailed to their home address, maintaining their connection to Boyup Brook.

The Gazette is also available from the CRC's website as a downloadable, colour document.

In the middle of each month, a subscriber based 'Gazette E-dition' is produced and emailed to provide an update on events in the second part of the month and to advise of any news or activities that may have missed the printed Gazette deadline.

The Gazette is an important revenue stream for the CRC, generating income through advertising and reader subscriptions.



Building Community Connections

The Boyup Brook Community Resource Centre has always been an active contributor to the local community and over 28 years, has developed valuable partnerships with volunteer organisations, businesses and individuals.

Stakeholders

Government

- Department of Primary Industries and Regional Development
- Services Australia
- TransWA
- State Library of WA
- South West Development Commission
- Shire of Boyup Brook
- Local Members of Parliament

Corporate Partners

- Get Specs Optometrist
- Competent Solutions Wyalkatchem
- Talison
- Boyup Brook Co-op

Peak Body

• Linkwest

Funding Bodies (Grants)

- Department of Primary Industries and Regional Development
- Shire of Boyup Brook
- Good Things Foundation
- Developmental Disability WA
- State Library of WA
- Meerilinga

Community Partners

- Boyup Brook Police
- Boyup Brook Tourism Association
- Boyup Brook District High School
- St Mary's Primary School
- Boyup Brook Community Mental Health Action Team
- Boyup Brook Lions Club
- Blackwood Basin Group
- Country Music Club of Boyup Brook
- Women in Farming Boyup Brook
- Rylington Park
- St Vincent de Paul
- Boyup Brook District Pioneers
 Museum
- Boyup Brook Family Playgroup
- Boyup Brook Early Learning Centre
- Boyup Brook Citizens Lodge
- Hot Country Red Hatters
- Boyup Brook Football Club
- Boyup Brook Craft Hut
- Upper Blackwood Agricultural Society
- Garden Club
- Boyup Brook CWA
- St John Ambulance Boyup Brook
- RSL Boyup Brook Sub-branch
- RFDS Charity Shop
- Boyup Brook Club
- Blackwood Valley Wine Industry Association
- One Library Consortium

State and Federal politicians visit the CRC as they tour through the electorate, to gain an insight into activities and issues in the community and on occasions, they may also phone or email the CRC to seek a local perspective regarding certain issues.

The CRC is regularly represented at community events such as:

- Shire of Boyup Brook Australia Day celebrations
- ANZAC Day
- Storm in a Teacup Women's Day
- Sandakan Memorial
- Blooming Wild Weekend
- Upper Blackwood Agricultural Show
- Remembrance Day
- School events

The CRC is often invited to participate in discussions regarding various issues in the community as the Centre services a wide cross-section of the Boyup Brook population. Examples of this consultation includes the Shire of Boyup Brook, Community Mental Health Action Team, Health and Aged Care.

This engagement continues with local organisations to assist in promoting their activities and events, with a number of groups coming to discuss their project ideas to see how the CRC could possibly be involved.

These partnerships are invaluable and place the CRC in a strong position as a community leader to ensure a sustainable future for both the CRC and Boyup Brook.

The CRC Centre Manager is a member of the CRC sub-committee, and a Board member of Linkwest, the peak body for Neighbourhood and Community Resource Centres in WA. This group is made up of regional Network leaders and ensures Boyup Brook is able to maintain strong connections across the State. The support from Linkwest as a peak body, is valuable to ensure the CRC staff and committee are upskilled through training, information sessions and governance resources.

The Boyup Brook CRC is seen by many as the community hub and is often the first point of call for community members, services providers and visitors to enquire about information and services, reinforcing the WA Community Resource Network's tag line as "Your Local Connection".



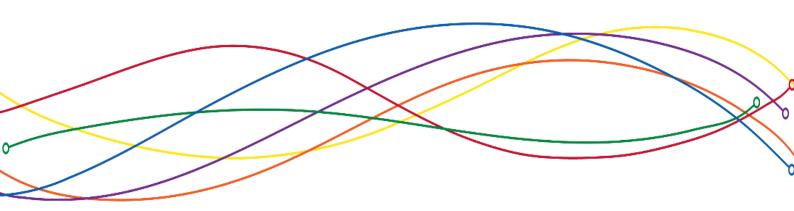
Remembrance Day



Youth Forum

Financial Statements

Available upon request





Your local connection

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