

Boyup Brook Community Resource Centre Inc.

Annual General Meeting

Monday, November 28 2022

5.00pm, Boyup Brook CRC

Minutes

Opened: 5:05pm

1. Present:

Members: Hayley Graham (Chairperson), Adrian Price, Amy Dyer, Lizz Rear, Bev Prideaux, Dan Sayer, Helen O'Connell, Darren King, Shirley Broadhurst
Public: Helen Cameron, Leigh Carroll, Jodi Nield (Centre Manager)

2. Apologies: nil

3. Previous Minutes: Minutes from AGM – November 5, 2021

Minutes of the Annual General Meeting held November 5, 2021 were circulated prior to the meeting.

MOTION: "That the minutes of the previous Annual General Meeting held on November 5 2021 be accepted as a true and accurate record."

Moved: A. Price

Seconded: H. O'Connell

Carried

4. Reports:

4.1 Chairperson's Report – H. Graham

As included in the Annual Report

4.2 Centre Manager's Report – J. Nield

As included in the Annual Report.

Noted that the CRC was the recipient of the Tidy Towns Sustainable Communities Award for Environmental Education.

S. Broadhurst commented on the success of the library relocation.

MOTION: "That the Chairperson's report and Centre Manager's report be accepted."

Moved: L. Rear

Seconded: A. Dyer

Carried

4.3 2021-22 Audited Financial Report

As included in the Annual Report

Auditor: Graham Sherriff

H. O'Connell, as Treasurer, thanked the staff for their financial management.

MOTION: "That the audited financial report be accepted as a true and accurate record of the finances for 2021-22."

Moved: H. O'Connell

Seconded: D. Sayer

Carried

4.4 Annual Register of Declarations of Conflict of Interest

As listed on report

5. Election of Management Committee

2 YEAR TERM

NOMINEE: Lizz Rear

NOMINEE: Dan Sayer

NOMINEE: Hayley Graham

NOMINEE: Darren King

1 YEAR TERM

NOMINEE: no nominations received

There being no further nominations, those nominated were declared duly elected with two positions declared vacant.

In accordance with the Boyup Brook Community Resource Centre Constitution Clause (19.2):

19.2. Composition of Committee

(a) The Committee shall include:

(i) Chairperson

(ii) Vice-Chairperson

(iii) Secretary

(iv) Treasurer,

(collectively called the **Office Bearers**), and

(v) not less than two (2) or more than four (4) other persons, all of whom must be members of the association

Following the election of Management Committee, the current number of elected committee members is five, therefore a minimum of one person is required to be constitutionally compliant.

In accordance with the Boyup Brook Community Resource Centre Constitution Clause (8):

If a vacancy remains on the Committee after the application of sub-rule (7), or when a casual vacancy within the meaning of rule 14 occurs in the membership of the Committee:

(a) The Committee may appoint a member to fill that vacancy; and

(b) A member appointed under this sub-rule will:

(i) Hold office until the election referred to in sub-rule (2); and

(ii) Be eligible for election to membership of the Committee, at the next following annual general meeting.

6. Appointment of Auditor

MOTION: "That Graham M. Sherriff be appointed as auditor of the Boyup Brook Community Resource Centre for 2022-23.

MOVED: H. O'Connell

SECONDED: L. Rear

Carried

7. General Business

As an outgoing committee member, Adrian Price congratulated the BBCRC on its successes and for being so community minded. Adrian was thanked and presented with a Certificate of Appreciation for many years of service to the CRC.

Closed: 5:24pm